

Message Text

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DRAFTED BY EUR/RPM:EREHFELD:LKC

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EUR/RPE:MR. SWARTZ

EUR/EX:MISS BUCSKO

OB/R: MS. DIMISA

PER/CDA/FS/EUR:MR. EALUM

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R 300244Z OCT 76

FM SECSTATE WASHDC

TO USMISSION NATO

UNCLAS STATE 268056

E.O. 11652: N/A

TAGS: AORG, APER,NATO

SUBJECT: NATO/IS VACANCY: ECONOMIC EXPERT, SOVIET STUDIES
SECTION ECONOMICS DIRECTORATE, DIVISION OF POLITICAL
AFFAIRS, A-4

REF: USNATO 4940

YOU SHOULD PROPOSE MR. JAMES LEWIS ELLIS AS THE U.S.
CANDIDATE FOR THIS POSITION. IF ACCEPTED, MR. ELLIS WILL
BE SECONDED BY THE DEPARTMENT OF COMMERCE, AND STATE WILL
REIMBURSE COMMERCE FOR ALL EXPENSES. MR. ELLIS' BACKGROUND
IS AS FOLLOWS:

BORN : 3 FEBRUARY 1942

EMPLOYMENT:

CIVILIAN: JUN 67-APR 68/SEP 71 PRESENT U.S. DEPARTMENT
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OF COMMERCE, WASHINGTON, D.C.

MANAGEMENT INTERN/REGIONAL ECONOMIST - (STARTED GS-9; PRESENTLY GS-13). SERVE AS DESK OFFICER FOR CZECHOSLOVAK AFFAIRS IN THE EAST EUROPEAN DIVISION OF THE BUREAU OF EAST-WEST TRADE (OEWCA). RESEARCH AND PROVIDE INFORMATION AND GUIDANCE TO U.S. OFFICIALS AND BUSINESSMEN DEALING WITH THE AREA. ASSIST IN PLANNING STRATEGY TO PROMOTE

SALE OF U.S. PRODUCTS AND TO FURTHER U.S. COMMERCIAL INTERESTS IN CZECHOSLOVAKIA AND EASTERN EUROPE. WRITE REPORTS AND ARTICLES CONCERNING THE AREA'S ECONOMIC SITUATION AND ANALYSES OF TRADE POSSIBILITIES. PROVIDE LIAISON AMONG OTHER U.S. GOVERNMENT AGENCIES, U.S. FOREIGN COMMERCIAL OFFICERS, OTHER COMMERCE OFFICES, AND FOREIGN DIPLOMATIC AND COMMERCIAL PERSONNEL IN THE UNITED STATES. ASSIST IN ARRANGEMENTS FOR VISITS OF FOREIGN OFFICIALS. HELP FORMULATE U.S. COMMERCIAL POLICY. (SERVED JUN 67-APR 68 IN ROTATING ASSIGNMENTS AS MANAGEMENT INTERN WITH THE BUREAU OF INTERNATIONAL COMMERCE).

JUN 66 - AUG 66 MORGAN GUARANTY TRUST CO., PARIS, FRANCE BANK SUMMER TRAINEE - PARTICIPATED IN PROGRAM DESIGNED TO STIMULATE CAREER INTEREST IN BANKING. SERVED AS BANK TELLER 1 1/2 MONTHS; WORKED IN CREDIT DEPARTMENT ANALYZING CLIENT FIRM BALANCE SHEETS FOR 1 1/2 MONTHS. RECEIVED LETTER OF COMMENDATION AT CONCLUSION OF TRAINING.

MILITARY (AS ENSIGN AND LIEUTENANT JUNIOR GRADE IN THE U.S. NAVY)
AUG 70 - AUG 71 HEADQUARTERS, DEFENSE LANGUAGE INSTITUTE, WASHINGTON, D.C..

STAFF RESEARCH/ASSISTANT LOGISTICS OFFICER - CONDUCTED RESEARCH AND MADE RECOMMENDATIONS TO THE INSTITUTE'S LOGISTICS OFFICER IN PROCURING LANGUAGE TRAINING EQUIPMENT FOR ALL LANGUAGE TRAINING WITHIN THE DEPARTMENT OF DEFENSE. MET WITH INDUSTRY REPRESENTATIVES IN CONNECTION WITH PROCUREMENT PROGRAMS AND EVALUATION OF NEW EQUIPMENT EVALUATION. CONSULTED WITH OTHER U.S. GOVERNMENT AGENCIES IN EQUIPMENT EVALUATION. COMPILED A HISTORY OF LANGUAGE TRAINING EQUIPMENT PROCUREMENT WITH DLI. WAS UNCLASSIFIED

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AWARDED THE DEPT OF DEFENSE JOINT SERVICE COMMENDATION MEDAL.
MAR 70 - JUL 70 DEFENSE LANGUAGE INSTITUTE, MONTEREY CALIFORNIA
RUSSIAN LANGUAGE TRAINEE - STUDIED RUSSIAN INTENSIVELY UNDER SIX-HOUR-A-DAY PROGRAM. MAINTAINED SUPERIOR CLASS STANDING.

SEP 68 - FEB 70 FLEET INTELLIGENCE CENTER ATLANTIC,

NORFOLK, VIRGINIA

COMPUTER SYSTEMS ANALYST - MAINTAINED APPROXIMATELY TEN
COMPUTERIZED DATA FILES. SET UP BOTH ROUTINE AND SPECIAL
COMPUTER RUNS FOR INFORMATION STORAGE AND RETRIEVAL.
ANALYZED AND SOLVED PROBLEMS IN COMPUTER RUNS. ACTED AS
LIAISON BETWEEN DATA INPUT SPECIALISTS AND COMPUTER
PROGRAMMERS. SUPERVISED TWO ASSISTANTS. WORKED

EXCLUSIVELY WITH IBM 1410 FORMATTED FILE SYSTEM.

ACHIEVEMENTS:

MAJOR ASSIGNMENTS:

ADVANCE OFFICER, DIRECTOR OF TRADE MISSION IN MINING
EQUIPMENT, TECHNOLOGY, AND SERVICES TO POLAND, CZECHO-
SLOVAKIA, AND ROMANIA, MARCH-APRIL 1975.

CONTROL, ESCORT OFFICER FOR VISIT OF BULGARIAN DEPUTY
PREMIER IVAN POPOV TO WASHINGTON, D.C., SEPTEMBER 23-24,
1974

PARTICIPANT IN MISSION TO EUROPE/USSR BY SECRETARY DENT,
APRIL 6-17, 1974.

ADVANCE, ESCORT OFFICER FOR EXECUTIVE-LEVEL TRADE MISSION
TO CZECHOSLOVAKIA, MAY 31-JUNE 11, 1973

ADVANCE, BRIEFING OFFICER FOR REGIONAL ECONOMIC/COMMERCIAL
OFFICERS CONFERENCE FOR EASTERN EUROPE, VIENNA, AUSTRIA,
JUNE 7-9, 1972.

AWARDS AND HONORS:

JOINT SERVICE COMMENDATION MEDAL (1971), PHI BETA KAPPA
(1964), WATSONIAN TRAVEL FELLOWSHIP TO SCOTLAND (1963)

PROFESSIONAL WRITING:

"CZECHOSLOVAKIA: COOL ECONOMIC CLIMATE BUT TRADE
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POSSIBILITIES" (FOR THE U.S. CHAMBER OF COMMERCE, JUNE
1976)

"BULGARIA: LAND OF COMMERCIAL POTENTIAL" (FOR THE
AMERICAN REVIEW OF EAST-WEST TRADE, SEPTEMBER 1974)
DOING BUSINESS WITH CZECHOSLOVAKIA (COMMERCE OBR, JUNE
1974)

BASIC DATA ON THE ECONOMY OF EAST GERMANY (COMMERCE OBR,
JUNE 1973)

NUMEROUS ARTICLES FOR COMMERCE AMERICA (FORMERLY
COMMERCE TODAY)

EDUCATION:

SEP 72 - MAY 75 AMERICAN UNIVERSITY, WASHINGTON, D.C.
TOOK COURSES IN STATISTICS, ECONOMETRICS, MARKETING

(12 HRS./GRADE A).

JUN - APR 68/SEP 71 - JAN 72 U.S.D.A. GRADUATE SCHOOL,
WASHINGTON, D.C.
TOOK COURSES IN ACCOUNTING, GERMAN (6 HRS./GRADE A).

JAN 69-JAN 70 OLD DOMINION UNIVERSITY, NORFOLK, VIRGINIA
TOOK COURSES IN ELEMENTARY, INTERMEDIATE GERMAN (7 HRS./

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GRADE A).

SEP 66 - JUN 67 JOHNS HOPKINS SCHOOL OF ADVANCED INTER-
NATIONAL STUDIES, WASHINGTON, D.C.
OBTAINED M.A. IN INTERNATIONAL AFFAIRS (POLITICS, ECO-
NOMICS, LAW).

SEP 65 - MAY 66 JOHNS HOPKINS BOLOGNA CENTER, BOLOGNA,
ITALY
STUDIED EUROPEAN AFFAIRS, CONCENTRATING ON EUROPEAN
ECONOMIC INTEGRATION. ATTENDED UNDER FULL-TUITION
SCHOLARSHIP.

SEP 64 - MAY 65 HARTFORD SEMINARY FOUNDATION, HARTFORD,
CONNECTICUT
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STUDIED CHURCH HISTORY, LANGUAGES, UNDER "TRIAL YEAR"
SCHOLARSHIP.

SEPT 60 - JUN 64 HAMILTON COLLEGE, CLINTON, NEW YORK
OBTAINED B.A. IN EUROPEAN HISTORY. MINORED IN FRENCH,
ENGLISH LITERATURE, MATHEMATICS. ELECTED TO PHI BETA
KAPPA. AWARDED WATSONIAN TRAVEL FELLOWSHIP TO SCOTLAND
(SUMMER 1963). ELECTED TREASURER OF ALPHA DELTA PHI
FRATERNITY (1963-64).

TRAVEL AND RESIDENCE ABROAD:

JUNE 1976: VIENNA, AUST ; PRAGUE AND BRATISLAVA, CZECH.
(MARKETING RESEARCH)
MAR-APR 1975: POLAND, CZECHOSLOVAKIA, ROMANIA (TRADE MISSION
DIRECTOR)
APRIL 1974: USSR, BULGARIA, ROMANIA; BRUSSELS, LONDON
(SECRETARIAL MISSION)
MAY-JUN 1973: CZECHOSLOVAKIA (EXECUTIVE-LEVEL TRADE MISSION)
MAY-JUN 1972: VIENNA, AUST.; PRAGUE, CZECH. (COMMERCIAL
OFFICERS CONFERENCE)
JUN-AUG 1966: PARIS, FRANCE (SUMMER TRAINEE WITH MORGAN

GUARANTY TRUST CO.)
SEP 65-MAY 66: BOLOGNA, ITALY (STUDENT AT JOHNS HOPKINS
BOLOGNA CENTER)
JUN-AUG 1963: GREAT BRITAIN, FRANCE, ITALY, WEST GERMANY
(WATSONIAN FELLOW)

LANGUAGES:

FRENCH: SPEAKING, READING, AND WRITING - GOOD
RUSSIAN: SPEAKING- GOOD; READING AND WRITING - FAIR
GERMAN: READING - GOOD; SPEAKING AND WRITING - FAIR

ITALIAN: SPEAKING, READING, AND WRITING - FAIR
CZECH: SPEAKING, READING, AND WRITING - RUDIMENTARY

PERSONAL:

FAMILY STATUS
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MARRIED. WIFE, U.S. CITIZEN SINCE JULY 7, 1975, ORIGINALLY
FROM TBILISI GEORGIA, USSR, AND PRESENTLY EMPLOYED BY
THE VOICE OF AMERICA (USIA) AS RADIO BROADCASTER, TRANS-
LATOR, AND SCRIPT WRITER. TWO CHILDREN, AGES 2 1/2 YEARS
AND 3 1/2 YEARS. KISSINGER

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Margaret P. Grafeld
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Type: TE
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